

May 15, 2017 – May 16, 2021 TERM

Jay Kohlmiller - Supervisor
Robert Helms - Highway Commissioner
Kathy Long - Clerk

Seth Joy – Trustee
Jack Mitchell - Trustee
Dennis Mueller - Trustee
Tim Tosovsky – Trustee

April 14, 2020 - MINUTES – 6:30 p.m. - Regular Meeting of the Township Board
3700 Tosovsky Lane, Edwardsville, IL 62025

1. Meeting was called to order by the Supervisor. Welcome to our new fiscal year.
2. Pledge of Allegiance was recited.
3. Roll call shows all board members present and we are practicing social distancing at the meeting because of the current pandemic and the Governor's orders.
4. No guests were in attendance.
5. Minutes from March 19, 2020 were read by clerk. *Jack made a motion to accept the March Minutes as read. Dennis seconded. The March minutes were unanimously approved by the board.*
6. There were no public comments.
7. 2019-2020 Treasurer's Report was reviewed by the Supervisor with the Trustees and Road Commissioner. Suggested changes will be made on the Treasurer's Report. Town and Road budgets were reviewed and minor changes were made also at the request of the trustees and road commissioner. Final approval on the Treasurer's Report is needed at the Annual Town Meeting. *Seth made a motion to move forward with the suggested changes on the Treasurer's Report to allow for guidance on the 2020-21 budget until final approval is received. Dennis seconded. Motion was unanimously approved by the trustees.*
8. Township and Road District bills were reviewed by the trustees and approved for payment. Jay is still trying to work with AT&T and to correct a payment put on the road account instead of the town account.
9. REPORTS
 - A. Supervisor's Report - Jay
 - 1) Bookkeeping – working on the reports.
 - 2) Electronic Bill Payment – still need to fix a few accounts.
 - B. Highway Commissioner's Report - Robert
 - 1) Silver Creek Bridge – work is being completed.
 - 2) Chelsea Lane – nothing new at this time.
 - 3) Equipment – new truck is at Woody's and needs to be completed.
 - 4) Maintenance Shed – Bob had a conversation with an engineer. Discussion followed with board members for ideas.
 - 5) Oakland Hills – patching roads as needed after review and approval by the commissioner per subdivision board requests.
 - 6) Rosewood Hills – need to clean up some road trash.
 - C. Legal Report – Jay spoke with Matt regarding the maintenance agreement for Goshen Road with Edwardsville. Jay stated that everything is at a standstill at this time, probably because of the virus issues.

D. Clerk's Report

1) TOI Education Webinar – March 30th – discussion was mostly for larger offices. Comments on who and how to pay employees during this time. What if virus breaks out in the office? They did discuss the various assistance we could provide as a township office.

F. Rental Manager's Report – Charlene Mitchell – Seth discussed the cleaning of the building. Has anybody using the building? (no). Calls are coming in for future rentals. Charlene spent extra time cleaning after the election, because of the illness episode, and is still checking on the building. *Dennis made a motion to pay Charlene \$100.00 for the extra cleaning. Seth seconded. All board members were in favor, motion approved.*

10. OLD BUSINESS

A. Building/Property Maintenance – The rope on the flag pole broke, Dennis will order a new one.

B. Pin Oak Township Webpage (Jack & Seth) – nothing new at this time.

C. Audit – Seth discussed having a plan B because tax season is changing due to the virus and accountants may be busier later into the year.

D. Mowing Bids at the Township and Road District property and cemeteries. Bids were opened at 8:03 and discussion followed. Bids were received from Four Leaf (\$465.00), Arrow Mark (\$505.00) and Petroff (\$1,000.00) per cutting. *Seth made a motion to accept the bid from Four Leaf for Pin Oak Township/Road District property and Hagler Cemetery at this time and after the Annual Town Meeting, Bartlett Cemetery will be considered depending on the outcome of discussion and a vote. Jack seconded. All trustees were in favor, motion passed.*

11. NEW BUSINESS

A. Temporary Budget – Seth has made a motion to use the temporary budget as discussed above.

B. Annual Town Meeting - April 14, 2020 at 6:00 p.m. – was cancelled per the Governor's Ordinance 2020-22 on April 7th. A new date is to be announced later by the Governor. *Dennis made a motion to pay the moderator \$35.00 at the Annual Town meeting, same as last year. Seth seconded. All in favor, motion approved.*

C. Next meeting is May 21, 2020 at 6:30 p.m. We experimented with a virtual meeting this evening, it did not work well. At this time, the board has decided to proceed with social distancing at our meetings.

12. Executive Session was not needed.

13. *Seth made a motion to adjourn the meeting at 8:35 p.m. Tim seconded. Hearing no objections, meeting was adjourned.*

Respectfully submitted,
Kathy L. Long, Clerk