

**May 15, 2017 – May 16, 2021 TERM**

Jay Kohlmeier - Supervisor  
Robert Helms - Highway  
Commissioner  
Kathy Long - Clerk

Seth Joy – Trustee  
Jack Mitchell - Trustee  
Dennis Mueller - Trustee  
Tim Tosovsky – Trustee

July 21, 2020 - MINUTES – 6:30 p.m. - Regular Meeting of the Township Board  
3700 Tosovsky Lane, Edwardsville, IL 62025

**Covid 19 rules are still in effect per the Governor.**

**We will be practicing Social Distancing and approved safety procedures.**

1. Meeting was called to order by the Supervisor at 7:12 p.m.
2. Pledge of Allegiance was recited.
3. Roll call showed Jay, Robert, Kathy, Seth, Jack, and Dennis were present. Tim was absent.
4. Introduction of Guests - Charlene Mitchell
5. Minutes from June 18, 2020 were read by the clerk. *Seth made a motion to approve the June 2020 minutes. Jack seconded. Hearing no further discussion, June minutes were approved.*
6. No public comments were heard.
7. Treasurer's Report was read by the Supervisor. *Seth made a motion to approve the June Treasurer's Report. Dennis seconded. Hearing no further discussion, June Treasurer's Report was approved.*
8. Township and Road District bills were reviewed by the Trustees and approved for payment.
9. **REPORTS**
  - A. Supervisor's Report
    - 1) Bookkeeping Update – Quickbook training was incredible and will be very helpful. Jay wants to consult with Kathy and tweak some items.
    - 2) Electronic Bill Payment Update – AT&T is still working on correcting the billing issue.
  - B. Highway Commissioner's Report
    - 1) Silver Creek Bridge may be completed this fall.
    - 2) Maintenance Shed – Discussion followed regarding the growth progress in our area. One option is to swap acreage and build a new shed site. Another is to purchase property and construct the Road District building site. We could also wait for someone to make us a great offer on our current site. More discussion followed.
    - 3) Equipment – Truck will be paid for out of Building and Equipment Fund.
    - 4) Storm Water Report – The report was completed and submitted.
  - C. Legal Report – We sent a text to Matt Kelly requesting a quick session on Friday at 4:00 p.m. to discuss our agreement with Edwardsville regarding Goshen Road Maintenance.

- D. Clerk's Report - IDHR Sexual Harassment Prevention Training – forms distributed for training and a certificate for submission upon completion by all employees.
- E. No Trustee's Report was heard.
- F. Rental Manager's Report – Charlene Mitchell – asked about opening for rentals in the building. Board discussion followed. Recommendation by the board is to not open the building to the public, at this time.

**10. OLD BUSINESS**

- A. Building/Property Maintenance – nothing new at this time. Still need to address the floor.
- B. Pin Oak Township Webpage (Jack & Seth) – need to improve our website for safety, ease of use, and beautification.
- C. Audit Schedule – TOI informed us that because of our income, an audit is only required every four years and is required during an election year. *Seth made a motion to reschedule our audit for the year ending March 31, 2021 per TOIs recommendation. Dennis seconded. Audit motion was approved by the board.*

**11. NEW BUSINESS**

- A. Town Budget – reviewed and approved for posting with remaining balances added.
  - B. Road Budget – reviewed and approved for posting with remaining balances added.
  - C. Our next meeting is August 20, 2020 at 6:30 p.m.
12. Executive Session was not needed.
13. *Dennis made a motion to reconvene this meeting on Friday at 4:00 p.m. to meet with our lawyer. Seth seconded. Hearing no further discussion, motion approved. Meeting was not adjourned.*
14. *Seth made a motion to begin the reconvened meeting on July 24<sup>th</sup> at 4:15 p.m. Dennis seconded. All board members agreed, motion approved. Roll call showed Robert, Seth, Jack, Dennis, Tim and Kathy were present. Jay was contacted via a phone call.*
16. Matt Kelly presented an agreement with the City of Edwardsville. Copies were provided for the board to review. IDOT provides an intergovernmental agreement to act upon the transfer agreement. We will maintain ownership of Goshen Road until we come to a different agreement or Edwardsville annexes more of Goshen Road. Edwardsville will be responsible for maintenance of Goshen Road from the YMCA to the corner of Goshen/Staunton Roads. Addendum 3 may still need to be changed, Edwardsville's lawyer may want to discuss possible changes. Discussion followed. Liability may fall upon both Edwardsville and Pin Oak if there is an issue or accident. *Seth made a motion to approve the Ordinance 2020-21-3 Agreement to enter a Jurisdictional Transfer of a portion of Goshen Road to the City of Edwardsville. Jack seconded. All board members present agreed to pass Ordinance 2020-21-3.*
17. *Dennis made a motion to adjourn the meeting. Tim seconded. Hearing no objections, meeting was adjourned on July 24<sup>th</sup> at 4:30 p.m.*

Respectfully submitted, Kathy L. Long, Clerk