

**May 15, 2017 – May 16, 2021 TERM**

Jay Kohlmiller - Supervisor  
Robert Helms - Highway Commissioner  
Kathy Long - Clerk

Seth Joy – Trustee  
Jack Mitchell - Trustee  
Dennis Mueller - Trustee  
Tim Tosovsky – Trustee

August 20, 2020 - MINUTES – 6:30 p.m. - Regular Meeting of the Township Board  
3700 Tosovsky Lane, Edwardsville, IL 62025

*Covid 19 rules are still in effect per the Governor and County.*

*We will be practicing Social Distancing at our meeting and ask that if you are experiencing a fever or illness, have been exposed to someone or have tested positive yourself for Covid 19 within 14 days, please do not attend the meeting. Thank you for your assistance in helping to keep our community safer.*

1. Meeting was called to order by the Supervisor
2. Pledge of Allegiance was recited.
3. Roll call showed Jay, Robert, Kathy, Seth, Jack, Dennis, and Tim present.
4. Introduction of Guests - Charlene Mitchell
5. Minutes from July 21, 2020 were read by the clerk. *Jack made a motion to accept the minutes as read. Dennis seconded. Hearing no objections, the July minutes were approved by the board.*
6. Public Comments
7. Treasurer's Report to be read by Supervisor. *Dennis made a motion to accept the treasurer's report as read. Seth seconded. Hearing no objections, July Treasurer's Report was approved by the board.*
8. Township and Road District Bills were reviewed by the Trustees and approved for payment.
9. **REPORTS**
  - A. Supervisor's Report
    - 1) Bookkeeping Update – Jay ran into a snag, his computer crashed and it is in the shop, trying to recover information.
    - 2) Electronic Bill Payment Update – AT&T has been corrected.
    - 3) No other items were discussed.
  - B. Highway Commissioner's Report
    - 1) Silver Creek Bridge is closer to completion and may be open by October.
    - 2) Maintenance Shed – nothing new.
    - 3) Equipment – may need to update the bobcat. Discussion followed.
    - 4) Loos Road needs a large culvert, will probably replace with the same size, five foot.
    - 5) Trying to finish the oil and chipping on Old Staunton, Hess, Maple Grove and El Pine. Someone drove through the oil on Riggin Road from Chelsea Road.
    - 6) Stone Cliff Manor has added another road in the back that will be coming up for adoption by Pin Oak.
  - C. No Legal Report was heard.
  - D. Clerk's Report
    - 1) September 22<sup>nd</sup> is the tentative date to begin circulating petitions. 2021-2025 Candidate packets will be available at our next meeting for anyone interested in running for office.
  - E. No Trustee's Report was heard.
  - F. Rental Manager's Report – Charlene Mitchell had a call from a Brownie Troop, requesting to use the building for meetings. They were told our building is not open to the public at this time.

10. **OLD BUSINESS**

- A. Property Maintenance – All Fire extinguishers were inspected and some new ones were provided for the new truck and the building.
- B. Pin Oak Township Webpage (Jack & Seth) – Seth will contact TOI to see if they have any suggestions or contacts for assistance in our area.
- C. IDHR Sexual Harassment Prevention Training – employees and officials must submit their certificate to clerk. Most have been completed.
- D. Goshen Road Maintenance agreement with Edwardsville, per Matt Kelly’s email Aug. 19<sup>th</sup>. Edwardsville approved the road agreement last night. Matt sent the original signed documents to Edwardsville so that all documents can be submitted to IDOT for approval. He will let us know when we have IDOT approval. Board discussion followed regarding annexations and township road improvement expenses.
- E. No other Old Business was discussed.

11. **NEW BUSINESS**

- A. Township Budget/Resolution 2020-21-1 - *Seth made a motion to approve Township Budget. Jack seconded. All in favor, Resolution 2020-21-1 was approved by the board.*
- B. Road District Budget/Resolution 2020-21-2 – *Seth made a motion to approve the Road District Budget. Dennis seconded. All in favor, Resolution 2020-21-2 was approved by the board.*
- C. Board Salaries for new term – must be set by October meeting. Discussion to follow next meeting.
- D. Tax Levies – must be adopted by December meeting. Discussion to follow next meeting.
- E. Next meeting is September 17, 2020 at 6:30 p.m.
- F. No other New Business was discussed.

12. Executive Session was not needed.

13. *Jack made a motion to adjourn the meeting. Seth seconded. Hearing no objections, meeting was adjourned by the board at 7:14 p.m.*

Respectfully submitted,  
Kathy L. Long, Clerk