

May 15, 2017 – May 16, 2021 TERM

Jay Kohlmiller - Supervisor
Robert Helms - Highway Commissioner
Kathy Long - Clerk

Seth Joy – Trustee
Jack Mitchell - Trustee
Dennis Mueller - Trustee
Tim Tosovsky – Trustee

November 19, 2020 - MINUTES – 6:30 p.m. - Regular Meeting of the Township Board
3700 Tosovsky Lane, Edwardsville, IL 62025

Covid 19 rules are in effect per the Governor and County.

We are practicing Social Distancing at our meeting and ask that if you are experiencing a fever or illness, have been exposed to someone or have tested positive yourself for Covid 19 within 14 days, please, do not attend the meeting. Thank you for your assistance in helping to keep our community safer.

1. Meeting was called to order by the Supervisor.
2. Pledge of Allegiance was recited.
3. Roll call showed Jay, Robert, Kathy, Seth, Tim, and Dennis present. Jack was absent.
4. There were no guests in attendance.
5. Minutes from October 15, 2020 were read by the clerk. *Dennis made a motion to accept the minutes as read. Seth seconded. Hearing no objections, the October minutes were approved by the board.*
6. No public comments were heard.
7. Treasurer's Report was read by the Supervisor. *Dennis made a motion to accept the treasurer's report as read. Seth seconded. Hearing no objections, the October Treasurer's Report was approved by the board.*
8. Township and Road District bills were reviewed by the Trustees and approved for payment.

9. **REPORTS**

A. Supervisor's Report

- 1) Bookkeeping Update – Quick Books is ready and waiting for the first of the year. Jay and Kathy need to review and discuss.
- 2) No Other Items to Report

B. Highway Commissioner's Report

- 1) Silver Creek Bridge – They may have the trees planted. We should be getting a bill for our portion of the job soon. Negotiations are still in process because of weather delays and issues that came up during the project.
- 2) Maintenance Shed – nothing new.
- 3) Roads – Loos Road culvert went in today. After further discussion with the county, Zika Lane will remain a private road.
- 4) COVID pay for employees – One of the workers is being tested again and has missed more work. Discussion followed regarding, sick time, vacation time. *Seth made a motion to follow the recommended COVID compensation plan from TOI: CARES Act for 10 days at full pay, then allow 2/3 pay (maximum of \$10,000.00 per person total and not more than \$200.00 per day). Tim seconded. All in favor, motion was passed by the board.*
- 5) No Other Items to Report

C. No Legal Report was heard.

D. Clerk's Report

- 1) Candidate packets are available for anyone interested in pursuing an elected position on the Township Board. The Consolidated Election will be April 2021.
- 2) Candidate paperwork will be accepted during the following hours. This information posted in the window at the building as well.

Date	Day	Clerk Office Hours **
Dec. 14, 2020	Monday	8:00 am – 1:00 pm
Dec. 15, 2020	Tuesday	3:00 pm – 6:00 pm
Dec. 16, 2020	Wednesday	8:00 am – 12:00 pm
Dec. 17, 2020	Thursday	3:00 pm – 6:00 pm
Dec. 18, 2020	Friday	8:00 am – 10:00 am
Dec. 19, 2020	Saturday	9:00 am – 11:00 am
Dec. 20, 2020	Sunday	Closed
Dec. 21, 2020	Monday	3:00 pm – 5:00 pm

** Hours are subject to change in case of an emergency or illness. Clerk may be reached via mobile number 618-791-2040.

Lotteries will be held for simultaneous filings on December 21st at 5:30 p.m. at the Pin Oak Senior Citizens building. In case of an emergency, make-up date will be determined by the clerk.

E. No Trustee's Report was heard.

F. Cemetery Trustee's Report – (Randy Long) October 31, 2020 balances are as follows \$10,235.09 in the Money Market and \$16,807.55 in a CD which matures 2/19/2021.

G. No Rental Manager's Report was heard.

10. **OLD BUSINESS**

A. Property Maintenance – nothing new.

B. Pin Oak Township Webpage (Seth Joy) – The Fizz Creative Company has rebuilt the Pin Oak Township website. It looks the same, but behind the scenes there are many changes. New logins and passwords have been issued to board members as needed. More security has been put into place. Thomas Grieve did a fantastic job. Check it out.

C. Goshen Road Maintenance agreement with Edwardsville – nothing new.

D. Ordinance 2020-21-5 Road District Tax Levy has been posted in the window 30 days to allow for public review. *Board members in attendance signed the Road levy with their approval as well as the Road Commissioner.* Clerk will file the paperwork with the County Clerk's office.

E. Ordinance 2020-21-6 Town Tax Levy has been posted in the window 30 days to allow for public review. *Board members in attendance signed the Town levy with their approval as well as the Supervisor.* Clerk will file the paperwork with the County Clerk's office.

F. April 6, 2021 Consolidated Election – a short discussion followed for clarification purposes.

G. No other Old Business was discussed.

11. **NEW BUSINESS**

A. No New Business to discuss.

B. Next meeting is December 17, 2020 at 6:30 p.m.

12. Executive Session was not needed.

13. *Seth made a motion to adjourn the meeting. Tim seconded. Hearing no objections, our meeting was adjourned by the board at 7:27 p.m.*

Respectfully submitted,
Kathy L. Long, Clerk